

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines		1 New Year's Day	2 SA,GA & Supplemental pay day Run ZHRSESP	3 AGGIETIME & PHATIME deadline HX 1	4	5
6	7 Supplemental EPAF Deadline	8	9	10 Hourly & Supplemental Pay day	11 Hourly EPAF deadline	12
13	14	15 Run ZHRSESP	16	17	18 AGGIETIME & PHATIME deadline HX 2	19
20	21 Martin Luther King, Jr. Day	22 SA,GA EPAF deadline Supplemental EPAF deadline	23	24 Leave deadline SA/GA 2 (PHATIME)	25 Hourly & Supplemental pay day	26
27	28	29 Hourly EPAF deadline Supplemental deadline	30	31	**All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee	

February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines - Please pay special attention to President's Day Weekend. AggieTime approval must be completed 2/16-2/18					1 SA, GA & Supplemental Pay Day Run ZHRSESP  AggieTime Approval Window	2
3 AGGIETIME & PHATIME deadline HX 3 	4	5	6 Supplemental EPAF deadline	7	8	9
10	11 Hourly & Supplemental pay day	12	13 Hourly EPAF deadline	14	15 Run ZHRSESP	16 AggieTime Approval Window 
17 AggieTime Approval Window	18 Presidents' Day AGGIETIME & PHATIME deadline HX 4 	19	20 SA,GA EPAF deadline Supplemental EPAF deadline	21 Leave deadline SA/GA 3 (PHATIME)	22	23
24	25 Hourly & Supplemental pay day	26 Hourly EPAF deadline Supplemental deadline	27	28	**All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee	

March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines					1 SA, GA & Supplemental Pay Day Run ZHRSESP  AggieTime Approval Window	2
3 AGGIETIME & PHATIME deadline  HX 5	4	5	6 Supplemental EPAF deadline	7	8	9
10	11 Hourly & Supplemental pay day	12	13 Hourly EPAF deadline	14	15 Run ZHRSESP	16 AggieTime Approval Window 
17 AggieTime Approval Window 	18 AGGIETIME & PHATIME deadline HX 6	19	20 SA,GA EPAF deadline Supplemental EPAF deadline	21	22 Leave deadline SA/GA 4 (PHATIME)	23
24	25 Hourly & Supplemental pay day	26	27 Hourly EPAF deadline Supplemental EPAF Deadline	28	29	30
31	**All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee					

April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	1 SA, GA & Supplemental Pay Day Run ZHRSESP	2	3 AGGIETIME & PHATIME deadline HX 7	4	5 Supplemental EPAF Deadline	6	
	 AggieTime Approval Window						
7	8	9	10 Hourly & Supplemental pay day	11 Hourly EPAF deadline	12	13	
14	15 Run ZHRSESP	16	17	18 AGGIETIME & PHATIME deadline HX 8	19	20	
	 AggieTime Approval Window						
21	22 SA,GA EPAF deadline Supplemental EPAF deadline	23	24 Leave deadline SA/GA 5 (PHATIME)	25 Hourly & Supplemental pay day	26 Hourly EPAF deadline Supplemental deadline	27	
28	29	30	Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines				
			**All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee				

May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines **All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee			1 SA,GA & Supplemental pay day Run ZHRSESP	2	3 AGGIETIME & PHATIME deadline HX 9	4
						
5	6	7 Supplemental EPAF deadline	8	9	10 Hourly and Supplemental pay day	11
12	13 Hourly EPAF deadline	14	15 Run ZHRSESP	16	17	18 AGGIETIME & PHATIME deadline HX 10
						
19	20	21	22 SA,GA EPAF deadline Supplemental EPAF deadline	23	24 Leave deadline SA & GA 6 (PHATIME)	25
26	27 Memorial Day	28 Hourly & Supplemental pay day	29 Hourly EPAF deadline Supplemental EPAF deadline	30	31	




June 2019

Sundays	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines						1
2	3 SA, GA & Supplemental pay day AGGIETIME & PHATIME deadline HX 11 Run ZHRSESP	4	5 Supplemental EPAF deadline	6	7	8
AggieTime Approval Window 						
9	10 Hourly & Supplemental pay day	11	12 Hourly EPAF deadline	13	14 Run ZHRSESP	15
16	17	18 AGGIETIME & PHATIME deadline HX 12	19 SA,GA & EPAF deadline	20 Supplemental EPAF deadline	21 Leave deadline SA/GA 7 (PHATIME)	22
 AggieTime Approval Window 						
23	24	25 Hourly & Supplemental pay day	26 Hourly EPAF deadline Supplemental EPAF deadline	27	28	29
30	**All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee					

July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 SA, GA & Supplemental Pay Day Run ZHRSESP	2	3 AGGIETIME & PHATIME deadline HX 13	4 Independence Day	5 Supplemental EPAF Deadline	6
	← AggieTime Approval Window →					
7	8	9	10 Hourly & Supplemental pay day	11 Hourly EPAF deadline	12	13
14	15 Run ZHRSESP	16	17	18 AGGIETIME & PHATIME deadline HX 14	19 SA,GA EPAF deadline Supplemental EPAF deadline	20
	← AggieTime Approval Window →					
21	22	23 Leave deadline SA/GA 8 (PHATIME)	24 Pioneer Day	25 Hourly & Supplemental pay day	26	27
28	29 Hourly EPAF deadline Supplemental EPAF deadline	30	31	Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines **All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee		

August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines **All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee				1 SA,GA & Supplemental pay day Run ZHRSESP	2	3 AGGIETIME & PHATIME deadline HX 15
				 AggieTime Approval Window		
4	5	6	7 Supplemental EPAF deadline	8	9	10
11	12 Hourly & Supplemental pay day Hourly EPAF deadline	13	14	15 Run ZHRSESP	16	17
				 AggieTime Approval Window		
18 AGGIETIME & PHATIME deadline HX 16 	19	20	21 SA,GA EPAF deadline Supplemental EPAF deadline	22	23 Leave deadline SA/GA 9 (PHATIME)	24
25	26 Hourly & Supplemental pay day	27	28 Hourly EPAF deadline Supplemental EPAF deadline	29	30	31

September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day	3 AGGIETIME & PHATIME deadline HX 17 SA, GA & Supplemental pay day	4	5 Supplemental EPAF deadline	6	7
← AggieTime Approval Window →						
8	9	10 Hourly & Supplemental payday	11 Hourly EPAF deadline	12	13	14
15	16 Run ZHRSESP	17	18 AGGIETIME & PHATIME deadline HX 18	19 SA,GA EPAF deadline Supplemental EPAF deadline	20 Leave deadline SA/GA 10 (PHATIME)	21
← AggieTime Approval Window →						
22	23	24	25 Hourly & Supplemental pay day	26 Hourly EPAF deadline Supplemental EPAF deadline	27	28
29	30	Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines **All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployeee				

October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines		1 SA,GA & Supplemental pay day Run ZHRSESP 	2	3 AGGIETIME & PHATIME deadline HX 19	4	5
6	7 Supplemental EPAF Deadline	8	9	10 Hourly & Supplemental Pay day	11 Hourly EPAF deadline	12
13	14	15 Run ZHRSESP	16	17	18 AGGIETIME & PHATIME deadline HX 20 	19
20	21 SA,GA EPAF deadline Supplemental EPAF deadline	22	23 Leave deadline SA/GA 11 (PHATIME)	24	25 Hourly & Supplemental pay day	26
27	28	29 Hourly EPAF deadline Supplemental EPAF deadline	30	31	**All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee	

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines **All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee					1 SA, GA & Supplemental Pay Day Run ZHRSESP 	2 
3 AGGIETIME & PHATIME deadline HX 21 	4	5	6 Supplemental EPAF deadline	7	8	9
10	11 Hourly & Supplemental pay day	12	13 Hourly EPAF deadline	14	15 Run ZHRSESP	16 
17 	18 AGGIETIME & PHATIME deadline HX 22 	19	20 SA,GA EPAF deadline Supplemental EPAF deadline	21	22 Leave deadline SA/GA 12 (PHATIME)	23
24	25 Hourly & Supplemental pay day Hourly & Supplemental EPAF deadline	26	27	28 Thanksgiving Break	29 Thanksgiving Break	30

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 SA, GA & Supplemental pay day Run ZHRSESP	3 AGGIETIME & PHATIME deadline HX 23	4	5 Supplemental EPAF deadline	6	7
						
8	9	10 Hourly & Supplemental payday	11 Hourly EPAF deadline	12	13	14
15	16 Run ZHRSESP	17	18 AGGIETIME & PHATIME deadline HX 24	19 SA,GA & Supplemental EPAF deadline Leave deadline SA/GA 1 (PHATIME)	20	21
						
22	23	24 Holiday	25 Holiday	26 Holiday Hourly & Supplemental pay day	27 Hourly EPAF deadline Supplemental EPAF deadline	28
29	30	31	Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines **All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee			

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Pay Days EPAF Deadlines AggieTime & PHATIME Deadlines **All New Benefit Eligible employees must review the New Employee Benefits packet at hr.usu.edu/benefits/newemployee			1 New Year's Day	2 SA,GA & Supplemental pay day Run ZHRSESP	3 AGGIETIME & PHATIME deadline HX 1	4
			 AggieTime Approval Window			
5	6	7 Supplemental EPAF deadline	8	9	10 Hourly and Supplemental pay day	11
12	13 Hourly EPAF deadline	14	15 Run ZHRSESP	16	17	18 AGGIETIME & PHATIME deadline HX 2
			 AggieTime Approval Window			
19	20 Martin Luther King, Jr. Day	21 SA,GA EPAF deadline	22 Supplemental EPAF deadline	23 Leave deadline SA & GA 2 (PHATIME)	24	25
26	27 Hourly & Supplemental pay day	28	29 Hourly EPAF deadline Supplemental EPAF deadline	30	31	